

CS-20-210

CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.
CM2418-A2**

CONTRACTOR INFORMATION

Name: CDM Smith, Inc
Address: 75 State Street, Suite 701 Boston MA 02109
City State Zip
Contractor's Administrator Name: Bill Glennon/Amelia Davies Title: Sr. Project Engineer/Associate
Tel#: (904) 781-8131 Fax: _____ Email: glennonwm@cdmsmith.com/daviesah@cdmsmith.com

CONTRACT INFORMATION

Contract Name: Agreement for Professional Services Contract Value: Varies by Work Auth.
Brief Description: Amendment No. 2/Second Extension for Construction Engineering Inspections (CEI) Services
Contract Dates : From: 6/12/17 to: 6/11/21 Status: ___ New ___ Renew Amend# ___ WA/Task Order
How Procured: ___ Sole Source ___ Single Source ___ ITB RFP ___ RFQ ___ Coop. ___ Other _____

If Processing an Amendment:

Contract #: CM2418 Increase Amount of Existing Contract: Varies by Work Authorization
New Contract Dates: 06/12/2021 to 06/11/2022 TOTAL OR AMENDMENT AMOUNT: Varies by Work Authorization

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | |
|--|--------------------------|--|
| 1. <u>Robert Companion</u>
Department Head Signature | <u>5/20/2021</u>
Date | <u>Engineering Services</u>
Submitting Department |
| 2. <u>[Signature]</u>
Procurement | <u>5/20/2021</u>
Date | <u>Varies by Work Authorization</u>
Funding Source/Acct # |
| 3. <u>Megan Diehl</u>
Office of Management & Budget | <u>5/21/2021</u>
Date | |
| 4. <u>Michael S. Mullin</u>
County Attorney/Contract Management | <u>5/24/2021</u>
Date | |

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Taco E. Pope AICP 5/24/2021
Taco Pope Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Procurement
- Office of Management & Budget
- County Attorney/Contract Management
- Clerk Finance

AMENDMENT NO. 2 / SECOND EXTENSION TO THE AGREEMENT
FOR PROFESSIONAL SERVICES

THIS AMENDMENT entered into this 25th day of
May _____, 2021 by and between the **BOARD OF COUNTY**
COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political
subdivision of the State of Florida, (hereinafter referred to
as "County") and **CDM SMITH, INC.**, a Foreign Profit
Corporation, whose principle office address is located at 75
State Street, Suite 701, Boston, MA 02109 (hereinafter
referred to as "Consultant").

WHEREAS, on June 12, 2017, the County and the Consultant
entered into the Agreement for Professional Services for
construction engineering inspection (CEI) services; and

WHEREAS, the Agreement provided for an initial
performance period of three (3) years beginning June 12, 2017
and ending June 11, 2020, with an option to extend upon mutual
agreement between the Consultant and the County; and

WHEREAS, May 16, 2020, the parties amended the Agreement
extending the performance period for an additional one (1)
year period beginning June 12, 2020 and ending June 11, 2021;
and

WHEREAS, the parties desire to amend the Agreement for an
additional one (1) year period beginning June 12, 2021 and
ending June 11, 2022.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Article 4 of the Agreement dated June 12, 2017, the performance period is hereby extended for an additional one (1) year beginning June 12, 2021 and ending June 11, 2022.
2. All other provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**

Taco E. Pope AICP

TACO E. POPE, AICP, COUNTY MANAGER
Its: Designee

Date: 5/24/2021

CDM Smith, Inc.

Amelia H. Davies

By: Amelia H. Davies

Its: Associate

Date: 5/25/2021

Signer Events	Signature	Timestamp
<p>Taco E. Pope, AICP tpepe@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Taco E. Pope AICP</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/24/2021 5:23:12 PM Viewed: 5/24/2021 7:49:37 PM Signed: 5/24/2021 7:49:43 PM</p>
<p>Amelia H. Davies daviesah@cdmsmith.com Associate Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 5/25/2021 6:03:45 AM ID: eef36659-aa15-46b0-9744-0acb3e72fd50</p>	<p><i>Amelia H. Davies</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 98.124.160.253</p>	<p>Sent: 5/25/2021 5:32:26 AM Viewed: 5/25/2021 6:03:45 AM Signed: 5/25/2021 6:05:16 AM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Amber Carter acarter@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; color: blue;">COPIED</div>	<p>Sent: 5/25/2021 6:05:17 AM</p>
<p>Robert Companion RCompanion@nassaucountyfl.com County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; color: blue;">COPIED</div>	<p>Sent: 5/25/2021 6:05:18 AM</p>
<p>Shelley Caldwell scaldwell@nassaucountyfl.com Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; color: blue;">COPIED</div>	<p>Sent: 5/25/2021 6:05:19 AM</p>

Carbon Copy Events	Status	Timestamp
<p>William M. Glennon, PE glennonwm@cdmsmith.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:20 AM
<p>Brenda Linville blinville@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:20 AM
<p>Tina Barnett tbarnett@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:21 AM
<p>Peggy Snyder psnyder@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:22 AM
<p>Jennifer Marlatt jmarlatt@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:23 AM
<p>Melissa Lucey mlucey@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:24 AM
<p>Heather Nazworth hnazworth@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 5/25/2021 6:05:24 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/20/2021 11:21:50 AM
Certified Delivered	Security Checked	5/25/2021 6:03:45 AM
Signing Complete	Security Checked	5/25/2021 6:05:16 AM
Completed	Security Checked	5/25/2021 6:05:24 AM

Payment Events	Status	Timestamps
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the *DocuSign system may change over time*. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.